**Guidelines for Application for a Grant-in-Aid**

Plymouth Marine Science and Education Foundation (PlyMSEF) provides travel grants to enable research students to attend academic conferences and symposia or to attend advanced training courses or workshops in marine disciplines. For 2024 up to eight awards, to the value of £500 will be available in a competition process for applicants who meet the criteria as follows:

1. Applicants must be registered PhD students or postgraduate scientists within 4 years of graduation employed in marine–related research projects and have a strong affiliation with one of the following institutions:

* DDRC Healthcare
* Marine Biological Association of the United Kingdom
* National Marine Aquarium
* Plymouth Marine Laboratory
* University of Plymouth

2. Applications must be supported in writing by the applicant’s supervisor.

3. The conference, symposia, advanced training course or workshop for which the grant is requested, must take place after 12 February 2024.

|  |
| --- |
| **Successful applicants must produce short reports within two weeks of the event and be prepared to give an oral presentation at the Annual Student Conference in February 2025** |

Applications must be made on the Grant-in-Aid Application Form and sent to Geri Laing at [gebr@pml.ac.uk](mailto:gebr@pml.ac.uk)

**The closing date for applications is 12 January 2024**

**Grant-in-Aid Application Form**

|  |  |
| --- | --- |
| **Section 1: Personal information**  Surname/family name:  First names:  Title: | Parent organisation(s): |
| Home/local address:  Post code:  Telephone number:  Email address: | Department address:  Post code:  Telephone number: |
| Qualifications:  Awarding body:  Date: | Research details:  Funding body:  Start date: End date:  Year of study: |
| **Section 2: Application information**  Details of conference/symposium/workshop/advanced training course. The event for which the grant is requested must take place after 12 Feb 2024 and before 31 January 2025.  Location:  Dates:  Reason for your attendance (*in 100* - *150 words):* | |
| I will / will not be presenting a poster / oral presentation: | |
| Total funding required *(please detail)*:  Funding applied for from PlyMSEF:  Shortfall: | **£**  **£**  **£** |
| Statement on how shortfall is to be met: *(i.e. from Research Council Studentship funding, or other sources, giving full details)*: | |
| **Section 3: Supervisor’s comments**  Name:  Department:  *Please comment on the relevance of the application to the applicant’s present research:* | |
| **Section 4: Signatures:**  **Supervisor:**……………………………………… **Applicant:**………………………………………..  **Print name:**...................................................... **Print name:**……………………………………… | |